

Part 1.0: Asset & Location Setup

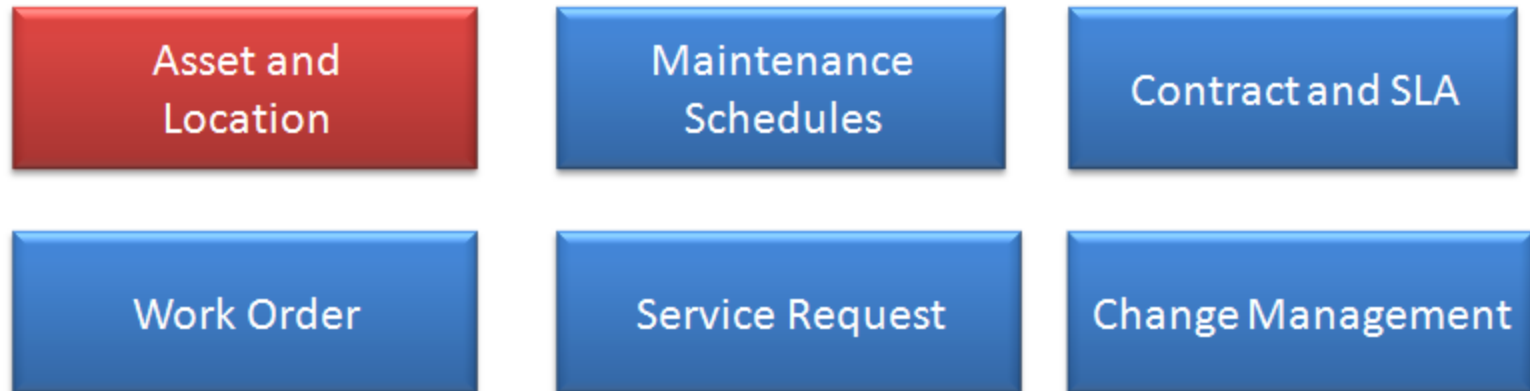
Calem Enterprise Training

Austin, Texas

Summer, 2018

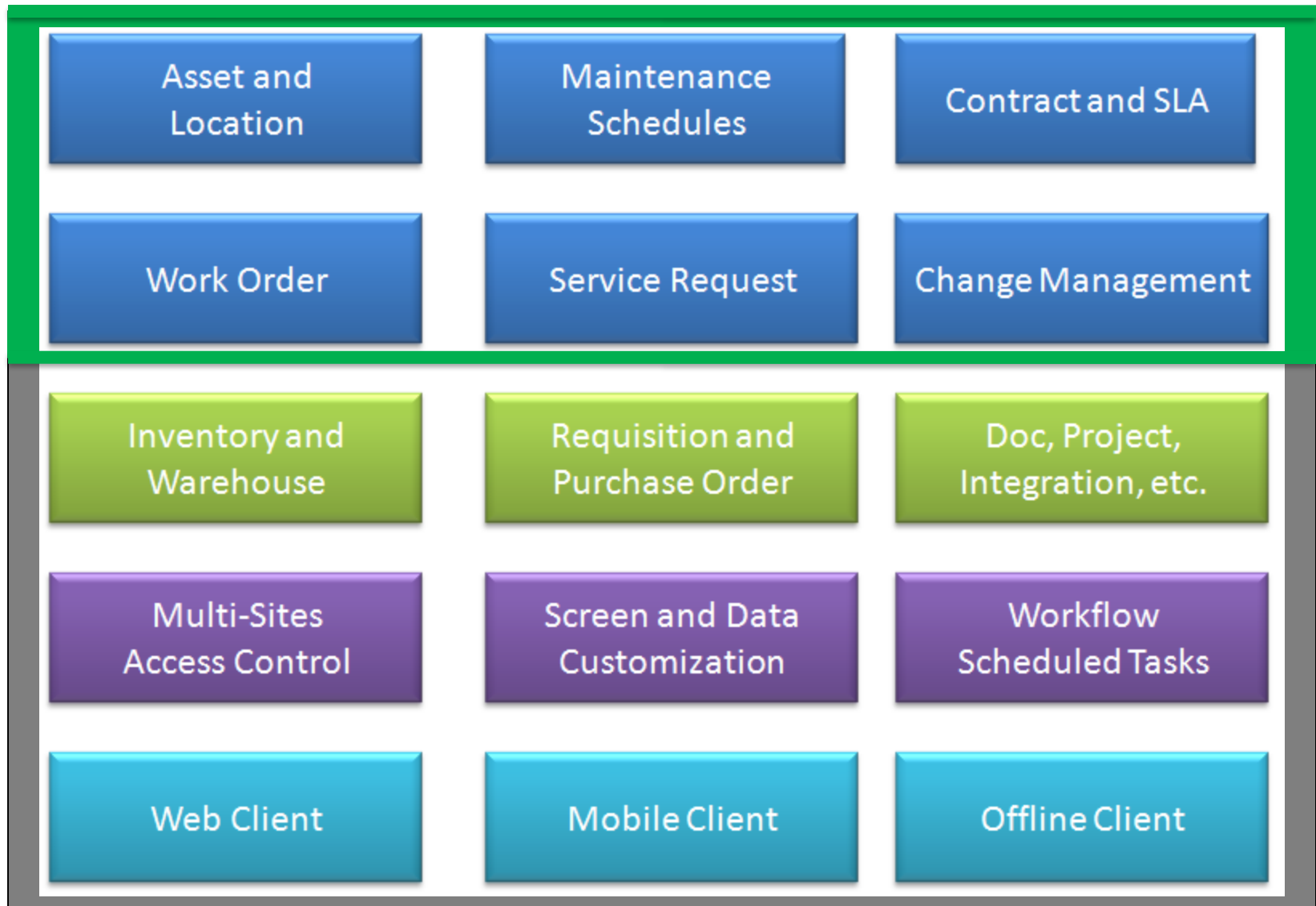


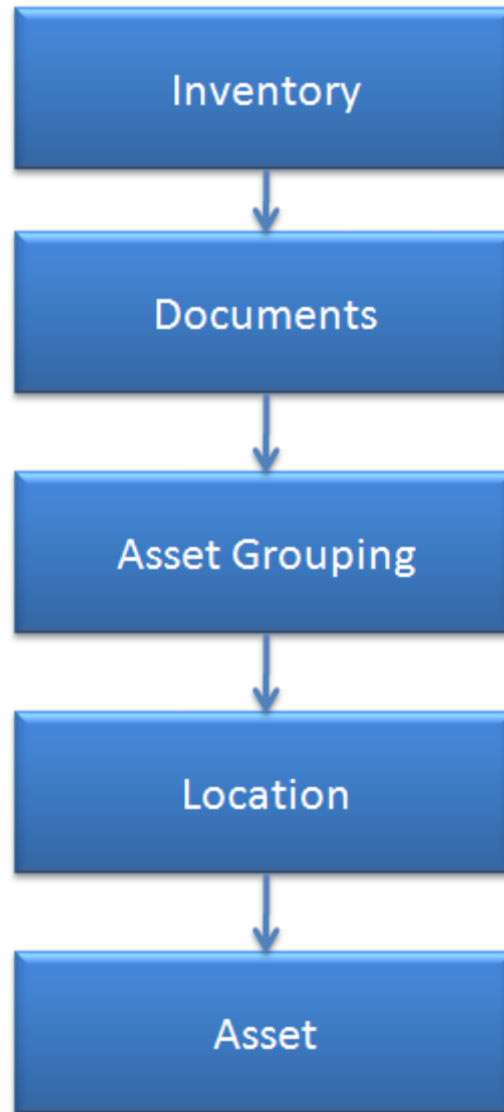
Asset & Location Module is a part of the maintenance management including preventive maintenance, work orders, and service requests,



Product Overview – Asset & Location

CalemEAM





- Define spare parts for assets
- Menu path: Inventory module | Items
- Import spare parts from Calem excel templates.

The screenshot displays the CalemEAM web application interface. The top header bar includes the CalemEAM logo, a welcome message, the date and time, and the version 'Calem Enterprise 10m'. Below the header, a navigation bar shows the 'Inventory' module selected, with sub-options for 'Site Inventories', 'Items' (highlighted with a red box), 'Open', 'Codes', 'Transactions', and 'Report'. A left sidebar contains a list of application areas: Favorite, Dashboard, Admin, Analysis, Asset, Barcode, Change Mgmt, and Contract. The main content area is titled 'Items (282)' and features a search bar, a toolbar with icons for adding, deleting, and searching, and buttons for 'Hide Inactive', 'Show Inactive', and 'Customize'. Below this is a table listing inventory items.

	#	Item #	Note	Description	Status	Unit	Stock type	Item type	Category
☐	1	00-00-0001	Test Part		Active				Part
☐	2	01-01-0001		bearing bush	Active				Part

- Upload manuals, drawings and operational procedure files to Calem.
- Menu path: Document module | Document
- Documents have to be manually uploaded. It cannot be imported from Calem Excel templates out of the box.

Welcome, Calem Eam. Mon, 24-Apr-2017 04:42
Calem Enterprise 10m

Document
Document
Doc site
Doc type

Favorite
Dashboard
Admin
Analysis
Asset
Barcode
Change Mgmt
Contract
Document
Failure

Favorite
Asset list

+

-

↺

✕

View file

🔍

🔍

Customize

Document

File

Doc type

Note

Owner site

☐

Test-image
demo-1.png
ASSET_PIC
Testing image upload

☐

SERVER-32x32
desktop.png

☐

SAMPLE-DOC-001
folder_blue.png
Sample image for in-place displa...

☐

LPTP-48x48
laptop.png

- Upload manuals and drawings to Calem
- Menu path: Document module | Document
- The manuals, drawings, photos and other process documents have to be manually uploaded to Calem.

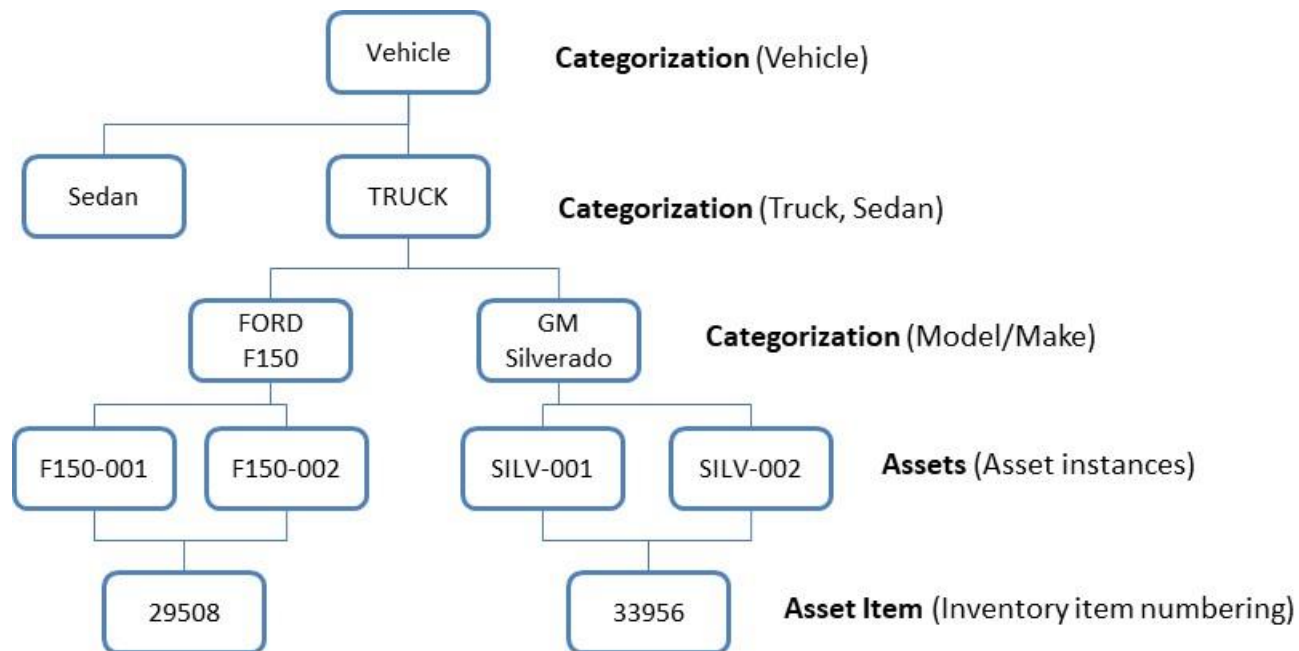
The screenshot displays the CalemEAM web application interface. At the top, the header includes the CalemEAM logo, a welcome message "Welcome, Calem Eam. Wed, 26-Apr-2017 12:04", and the version "Calem Enterprise 10m". Below the header, a navigation bar shows the "Document" module selected, with sub-options "Document", "Doc site", and "Doc type". The left sidebar contains a menu with items: Favorite, Dashboard, Admin, Analysis, Asset, Barcode, Change Mgmt, Contract, Document, and Failure. The main content area shows a search bar with "007" entered, a "Document list (8)" title, and a table of documents. The table has columns for Document, File, Doc type, and Note. The first row shows a document with ID "007 Doc" and file name "0070-00109-000 DOC THERMOC...". The subsequent three rows show signature files with IDs starting with "doc :cb8f901b-7999-7384-a597...", "doc:60007bb4-85c3-10d4-8d0d...", and "doc:8594cb25-f2df-a714-0d67-b...".

007

Document list (8)

Document	File	Doc type	Note
☐ 007 Doc	0070-00109-000 DOC THERMOC...		
☐ doc :cb8f901b-7999-7384-a597...	sig_cb8f901b-7999-7384-a597-6...	Signature file	
☐ doc:60007bb4-85c3-10d4-8d0d...	sig_60007bb4-85c3-10d4-8d0d-5..	Signature file	
☐ doc:8594cb25-f2df-a714-0d67-b...	sig_8594cb25-f2df-a714-0d67-b...	Signature file	

- Define Asset Items for identical assets
- Menu path: Asset module | Codes | Asset Items
- Define Asset Categorization
- Menu path: Asset module | Open | Asset Categorization Tree
- Import asset items, categorizations from Calem excel templates.



- Define locations for facilities (building, floor, rooms) and for locating assets
- Menu path: Asset module | Location list; Asset Tree
- Import location and hierarchy from Calem excel templates.

Welcome, Calem Eam. Wed, 26-Apr-2017 12:16 Calem Enterprise 10m calem/Custom system

Asset Asset list Asset Tree Location list Open Codes Report

Location

Favorite Asset list

Dashboard Admin Analysis Asset Barcode Change Mgmt Contract

Location

Hide Inactiv

#	Location	Site	Loc group	Cost center	Status	Owner
1	B01.Lobby	MySite	Workshop		In service	Jason Bennett
2	B02.HQ	MySite	OFFICE.IT	003-235	In repair	

MySite

- B01.Lobby
- B02.HQ, Main building at headquarters
- B03.JJ.C
- B04.NYC
- B05.Test
- B06.Pare
- B07.MyC
- B08.MyL
- B09.NEV
- A000
- MySite-04204

View Location

Add Child Location

Add Asset

Create WO

Create SR

MySite

- B01.Lobby
- B02.HQ, Main building at headquarters
- B03.JJ.C
- B04.NYC
- B05.Test
- B06.Pare
- B07.MyC
- B08.MyL
- B09.NEV
- A000
- MySite-04204

View Location

Add Child Location

Add Asset

Create WO

Create SR

- Define assets and hierarchy for equipment, production lines, etc.
- Menu path: Asset module | Asset list; Asset Tree
- You can import assets and hierarchy from Calem Excel templates

CalemEAM Welcome, Calem Eam. Wed, 26-Apr-2017 12:21 Calem Enterprise 10m calem/Custom

Asset Asset list Asset Tree Location list Open Codes Report

Asset list (4439)

Create SR Create WO Add Structure Hide Inactive Show Inactive Customize

	#	Asset #	Note	Asset group	Sub-category	Status	Location	Site	Company
☐	1	Sensor-001		SENSOR-MI		In service	B02.HQ	MySite	CalemEAM Inc....
☐	2	SENSOR-100		SENSOR-MI		In service	HQ.001	StyleBeds.CA	StyleBeds

MySite

- B01.Lobby
- B02.HQ, Main building at headquarters
- B03.JJ.CA-002-A
 - HA-002, H
 - LPTP-001, View Asset
 - LPTP-002, Add Child Asset
 - MySite-07, Create WO
- B04.NYC, NYC
- B05.TestLoc, Create SR
- B06.ParentLoc

See training video of [Asset Module](#) at YouTube.

See Calem Excel Templates at the bottom section of the [CalemEAM training site](#).

**Thank You for Attending
the CalemEAM Training!**
Visit Us at www.calemeam.com

